Xilin NS Chinese School

Expense Report

Date: _____
Project: _____
Report By:_____
Phone Number:_____

No.	Unit	Item Description	Unit Cost	Total Cost	Receipt Attached
			Total		

Treasure's Record

Record No.: _____ Date: _____

Paid By Cash _____ Check _____ Check Number: _____

Amount: _____ Proved By: _____

Received By: _____